

March 2009

codex alimentarius commission



FOOD AND AGRICULTURE
ORGANIZATION
OF THE UNITED NATIONS

WORLD
HEALTH
ORGANIZATION



JOINT OFFICE: Viale delle Terme di Caracalla 00153 ROME Tel: 39 06 57051 www.codexalimentarius.net Email: codex@fao.org Facsimile: 39 06 5705 4593

JOINT FAO/WHO FOOD STANDARDS PROGRAMME

CODEX ALIMENTARIUS COMMISSION

Thirty-second Session

FAO Headquarters, Rome, 29 June – 4 July 2009

ARRANGEMENTS FOR THE SESSION

GENERAL INFORMATION

1. The Thirty-Second Session of the Codex Alimentarius Commission will be held in the Plenary Hall, Third Floor, Building A, at FAO Headquarters from Monday 29 June to Saturday 4 July 2009. The meeting will commence at 10:00 hrs on Monday 29 June and may continue until the afternoon of Saturday 4 July.
2. The Session is open to Member Nations and Associate Members of FAO and WHO which are members of the Commission, and to observers. Member Nations and Associate Members of both Organizations which are not members of the Codex Alimentarius Commission may attend as observers. The Session is also open to the public subject to the availability of seats, and to the media.
3. Expenses incurred in connection with attendance at sessions of the Commission and its subsidiary bodies and travel of delegations of the Members of the Commission and of the observers shall be borne by the governments or organizations concerned. Participants are also reminded that they are responsible for making their own hotel arrangements.
4. Members of the Commission attending the Session shall have one representative, who may be accompanied by one or more alternates or advisers. No delegate may represent more than one Member Nation or Associate Member.
5. Registration facilities will be available from 08.00 hours in the Turkish Registration Room on the Ground Floor of the same building. More detailed information about facilities and services in the FAO Headquarters Complex will be provided upon registration.

LANGUAGES

6. The Session will be conducted in Arabic, Chinese, English, French and Spanish. Simultaneous interpretation facilities will be provided in these languages.

Working documents will be uploaded onto the Codex website:
www.codexalimentarius.net/web/index_en.jsp Delegates are kindly requested to bring with them to the meeting all documents which have been distributed, as the number of additional copies which can be made available at the session is limited.

ARRANGEMENTS FOR THE MEDIA

7. Members of the media are advised to contact the Media Offices of FAO and WHO for press accreditation:

FAO:	Mr Majid Charar Chief Media Relations Branch (KCIM) Food and Agriculture Organization, Rome, Italy Tel.: +39.06.570 53528 E-mail: majid.chaar@fao.org	WHO:	Ms Sari Setiogi Media Relations Officer Assistant Director-General's Office for Health Security and Environment (HSE) World Health Organization Geneva, Switzerland Tel.: + 41 22 791 3576 Mobile: +41 79 701 9467 Fax.: +41 22 791 4721
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MEETING TIMETABLE AND TIMETABLE FOR THE ELECTION OF OFFICERS AND COORDINATORS

8. The Commission will normally meet in from 09:30 to 12:30 and from 14:30 to 17:30 with the exception of the first day when the morning session will commence at 10:00.

9. Because the Commission's Rules of Procedure governing the composition of the Executive Committee require that not more than one delegate from any one country shall be a member of the Executive Committee (Rule V.1), the elections will take place in the following sequence:

Order	Election/Appointment	Eligibility
1.	Appointment of Regional Coordinators	Based on the nominations made by FAO/WHO Coordinating Committees
2.	Election of Chairperson	Delegates from all Member Nations.
3.	Election of Vice-Chairpersons	Delegates from all Member Nations except the nation of the Chairperson.
4.	Election of Members of the Executive Committee elected on a geographic basis	Member Nations (on a regional basis) except the Coordinators and the nations of the Chairperson and Vice-Chairpersons.

10. The draft timetable for nominations and elections of Officers has been circulated with the Provisional Agenda for the session (see ALINORM 09/32/1).

PROVISIONAL TIMETABLE FOR THE COMMISSION

Day	Hours	Note
Monday 29 June 2009	10:00 – 13:00	
	15:00 – 18:00	Followed by an official reception
Tuesday 30 June 2009	09:30 – 12:30	
	14:30 – 17:30	
	18:00 – 21:00	After the election of Chairperson
Wednesday 1 July 2009	09:30 – 12:30	
	14:30 – 17:30	
	18:00 – 21:00	After the election of Vice-Chairpersons
Thursday 2 July 2009	09:30 – 12:30	
	14:30 – 17:30	
Friday 3 July 2009		No plenary session
Saturday 4 July 2009	09:30 – 16:30	Adoption of the Report (without interruption)